

HANDOUT: ACTION PLAN TIMELINE - EXAMPLE

CHALLENGE USING SPECIFIC DATA POINTS	PROPOSED SOLUTION OR INTERVENTION(S) TO ADDRESS THE CHALLENGE	ACTION STEPS – INCLUDE THE WHO, THE WHEN, AND THE HOW?	GOALS AND METRICS FOR SUCCESS – HOW WILL WE KNOW THAT THIS PLAN IS SUCCESSFUL?	PLAN FOR TEACHER COMMUNICATION	PLAN FOR PARENT COMMUNICATION
<p><i>Ex: There are 13 students flagged for NWEA Math. All but 2 have flags for homework. Most are low on reading (on STEP) too.</i></p> <p><i>8 students earned 10 or more detentions in the quarter.</i></p>	<p><i>Ex: Maximizing targeted math instruction through small group and parallel teaching. Key question: How can specific faculty members be used to support?</i></p> <p><i>Embed more prep skills lessons into instructions that target follow instructions and accepting feedback.</i></p>	<p><i>Ex: Fact Finding Mission (Time Data Pull) Who: Map out Key Leaders; What: target Math observation to ensure Math Small Group is occurring. Include prep skills language in math problems. Provide feedback to teacher and students on how they model following instructions and accepting feedback.</i></p>	<p><i>Ex Goal: Students will grow 10 points for on NWEA Math by EOY window (May 22nd). Students will earn no more than 3 detentions in 3 consecutive weeks. This will be tracked using LUMOS.</i></p>	<p><i>Ex: Dean of Student Support (DOSS) will meet with homeroom teacher to discuss prep skill focus and revise morning prep lesson plans.</i></p> <p><i>AAP will meet with math teacher to discuss plan and receive feedback.</i></p> <p><i>DOSS will share plan and receive feedback from 2nd grade team for students.</i></p>	<p><i>Ex: Teachers will each call 3 student families to discuss plans for their student.</i></p> <ol style="list-style-type: none"> <i>1. Plan to grow 10 points on NWEA.</i> <i>2. Plan for student to increase their modeling of following instructions and accepting feedback.</i> <i>3. Discuss next check in and ways families can support at home.</i>

(Turn over for blank tracker)

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